**Goulden, Alex**

**From:** Goulden, Alex   
**Sent:** Monday, 01 September 2017 10:44 AM  
**To:** Portman, Tricia  
**Subject:** Sample Email Template

Dear Tricia

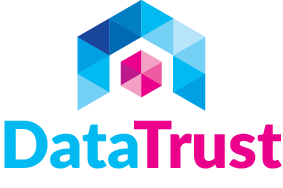
Thank-you for bringing forth feedback in regard to DataTrust’s privacy policy incident. It is unfortunate to hear that our staff member has not dealt with it adequately and be rest assured I will pass this onto the relevant people to make sure this does not happen again.

Our privacy policy requirement is that we do not under any circumstances pass on information relating to our clients to third parties for non-direct business-related reasons, I will see to it this is upheld.

Kind regards

#### Alex Goulden

**Feedback Officer**m: 0409 ### ###  
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